

# Business

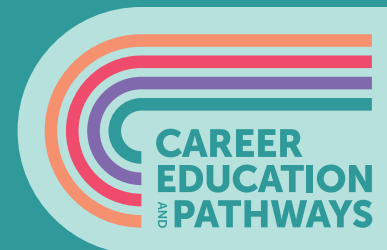
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Government  
of South Australia  
Department for Education



# Business

Year 10

Year 11

Year 12

Study VET while you complete SACE



## Work in your career.

- Administrative Assistant
- Customer Service Assistant
- Medical Receptionist
- Records and information Management
- Customer Engagement
- Bank Customer Service Assistant
- Collections Officer
- Superannuation Assistant
- Accounts Officer
- Payroll Officer
- Claims Assistant
- Insurance Clerk
- Property portfolio officer
- Administration Support Officer
- Pharmacy Sales Assistant
- Sales Representative

## Further your career with VET.

### Study:

- BSB40120 Certificate IV in Business
- BSB50120 Diploma of Business
- CPP41419 Certificate IV in Real Estate Practice
- FNS51822 Diploma of Financial Services
- FNS50322 Diploma of Finance and Mortgage Broking Management
- LGA40120 Certificate IV in Local Government
- LGA50120 Diploma of Local Government

### To work as:

- Assistant Business Analyst
- Assistant Security Analyst
- Business Development Assistant
- Business Manager
- Chief Data Officer
- Contact Centre Manager
- Commercial Property Sales
- Property Manager
- Real Estate Consultant
- Business Banking Manager
- Credit Manager
- Finance Sector Manager
- Mortgage Broker
- Compliance Officer
- Animal Control Officer
- Community Development Coordinator
- Environmental Health Officer
- Planning Officer
- Customer Service Manager
- Property Manager
- Recreation Services Manager
- Local Government Waster Manager
- Building Surveying Support Officer
- Senior Pharmacy Assistant

## Further your career with university.

### Study at university:

- Bachelor of Business
- Bachelor of Commerce
- Bachelor of International Business
- Bachelor of Project Management

### Traineeship / Apprenticeship (Contract of Training):

- BSB30120 Certificate III in Business
- BSB30320 Certificate III in Legal Services
- BSB30420 Certificate III in Library and Information Services
- CPP31519 Certificate III in Real Estate Practice
- FNS20120 Certificate II in Financial Services
- FNS30122 Certificate III in Financial Services
- FNS30322 Certificate III in Accounts Administration
- FNS30420 Certificate III in Mercantile Agents
- LGA20120 Certificate II in Local Government
- LGA30120 Certificate III in Local Government
- SIR30116 Certificate III in Community Pharmacy
- SIR30316 Certificate III in Business to Business Sales

OR

### Qualifications for Institutional Delivery (off-the-job):

#### Skills Clusters:

- Introduction to Business
- Advanced Business (Commerce)
- Advanced Business (Documents)

#### Skill Sets:

- BSBS00095 Cross-Sector Infection Control Skill Set
- BSBS00103 New Business Ventures Skill Set

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### PLUS

#### Customised SACE subjects

- Pastoral care – mentoring and monitoring